

SYSTON TOWN COUNCIL

Community Centre
School Street
Syston
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VAT Reg. No. 115276093



Vacancy – Deputy Town Manager

- **Required from January 2025**
- **Salary is based on the NALC Scale LC2 substantive range (24-28)**
- **Hours: 37.5 hours per week**

We are seeking to appoint a Deputy Town Manager to join our aspirational Town Council to manage and maintain the highest standards of facilities and customer services. This role requires an enthusiastic, self-motivated person to provide full support to the Town Manager as well as our portfolio of buildings, parks, cemeteries and allotments.

The post reflects the Council's commitment to achieving sites that remain attractive and appealing to our community as well as meeting our statutory obligations. This is an excellent opportunity for someone who is willing to learn and grow with the job, making career progression a real possibility. The right candidate will have excellent communication skills, a proactive attitude and will be expected to use their initiative when required.

We are particularly looking for a candidate with strong financial capabilities and experience of managing accounts.

We can offer you:

- A forward-thinking leadership team
- Friendly and welcoming staff and councillors
- Well-maintained buildings and resources
- An opportunity to further develop your career
- Opportunities for continuous professional development
- Local Government Pension Scheme
- Family friendly working with some flexibility
- An exciting challenge – every day at Syston Town Council is different!

For more details or an informal visit, please contact the Town Manager at Syston Town Council.

Information about the post plus an application form can be found at

www.systontowncouncil.gov.uk/staff-vacancies/ or
www.leicestershireandrutlandalc.gov.uk/job-vacancies

Interviews are expected to be held in the week commencing 28th October 2024.

The successful candidate will be required to provide two references, including at least one professional reference. They will also be required to provide proof on their eligibility to work in the UK.